

**SUMMARY ACTION MINUTES**  
(Action Items Displayed in Italics)  
THURSDAY, OCTOBER 2, 2025 — 6:00 p.m.

**I. PLEDGE OF ALLEGIANCE**

*Pledge of Allegiance was led by Vice Chair Warren.*

**II. ROLL CALL**

*Chair Shawver, Vice Chair Warren, and Commissioners Bui, Diaz, Jones, and Gabbard were present. Commissioner Hanson was absent.*

**III. PUBLIC PARTICIPATION**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in tonight's agenda.

*Dustin Raddatz commented on the success of the Trabuco Creek Restoration Project and suggested additional areas for restoration.*

*Chris Murphy commented that he would like to know the status of OC Parks discussions with regulatory agencies regarding the potential allowance of Class I electric bicycles on natural surface trails in OC Parks facilities.*

*Robin Gordon commented regarding the Baby Beach Park storage proposal and asked for reconsideration of where to have temporary storage.*

*Greg Hall commented regarding the Baby Beach Park storage proposal and asked for reconsideration of where to have temporary storage.*

*Rod Harron commented regarding the Baby Beach Park storage proposal and asked for reconsideration of where to have temporary storage.*

**IV. CONSENT CALENDAR (ITEM(S) A)**

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

**A. APPROVE COMMISSION MINUTES FOR THE AUGUST 7, 2025 MEETING**

*Motion: Vice Chair Warren  
2nd: Commissioner Jones  
Approved 6-0*

**V. DISCUSSION CALENDAR (ITEM(S) A-C)**

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**A. BROWN ACT PRESENTATION**

County Counsel will provide a presentation on the various provisions of the Brown Act.

*Pam Passow, OC Parks Director, introduced staff presenting on the item and answered the Commissioners' questions.*

*John Cleveland, Senior Deputy County Counsel, presented on the item and answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Receive and file.

*Motion: Commissioner Jones  
2nd: Commissioner Gabbard  
Approved 6-0*

**B. OC PARKS FALL AND WINTER EVENTS PREVIEW**

Staff will present a preview of upcoming OC Parks fall and winter events.

*Pam Passow, OC Parks Director, introduced staff presenting on the item.*

*Kristi Quon, OC Parks Strategic Communications Manager, presented on the item.*

**RECOMMENDED ACTION(S):**

Receive and file.

*Motion: Commissioner Diaz  
2nd: Commissioner Gabbard  
Approved 6-0*

**C. COMMISSION 2025 MEETING AND FIELD TRIP SCHEDULE AMENDMENT**

Staff propose to amend the Commission's 2025 Meeting and Field Trip Schedule to hold a field trip either on Friday, December 5 or 12, 2025 to Heritage Hill Historical Park in lieu of a meeting on December 4, 2025.

*Pam Passow, OC Parks Director, provided information on the item and answered the Commissioners' questions.*

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**RECOMMENDED ACTION(S):**

OC Parks Commission to select and recommend one of the following actions:

1. Amend the Orange County Parks Commission 2025 Meeting and Field Trip Schedule to cancel the meeting on December 4, 2025 and hold a field trip at Heritage Hill Historical Park on Friday, December 5, 2025 at 4:30 p.m.

OR

2. Amend the Orange County Parks Commission 2025 Meeting and Field Trip Schedule to cancel the meeting on December 4, 2025 and hold a field trip at Heritage Hill Historical Park on Friday, December 12, 2025 at 4:30 p.m.

*Motion to continue the item to the next Commission Meeting:*  
*Commissioner Bui*  
*2nd: Vice Chair Warren*  
*Approved 6–0*

**VI. OC PARKS DIRECTOR’S REPORT (ITEM(S) A–B)**

**A. DEPARTMENT UPDATES**

*Pam Passow, OC Parks Director, provided updates and answered the Commissioners’ questions.*

**B. UPCOMING OC PARKS EVENTS**

Fall-O-Ween – Heritage Hill Historical Park – October 10–12 & 17–19, 4:30 – 8:30 p.m.

- Tour the decorated historical grounds and take your picture at a variety of Halloween and fall-themed themed photo opportunities during special park hours. Try to find your way through the straw maze and complete a scavenger hunt for ghoulish goodies at this family-friendly event. Costumes are encouraged and pets are welcome on leashes no longer than 6 feet.

Boo at the Oaks – Santiago Oaks Regional Park – October 18, 5:30 – 9:30 p.m.

- Visit Santiago Oaks Regional Park after dark to discover the critters that call the canyon home. The night will include fun activities like

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nature stations, creative crafts, scavenger hunt for prizes and guided night hikes throughout the evening!

## Halloween Zoo-tacular at the OC Zoo – October 25, 10 a.m. – 4 p.m.

- Activities include a scavenger hunt, trick-or-treating, and spooky crafts for kids! Come see the zoo animals receive treat-filled pumpkins throughout the day!

## Boo at the Bay: Family Halloween Party – Upper Newport Bay Nature Preserve – October 25, 11 a.m. – 3 p.m.

- We will read spooky stories, make creepy crafts, conduct wacky science experiments, meet bizarre animals and play hair-raising games. The event will also feature booths and exhibits from nature-minded community partners including the Orange County Bird of Prey Center, the Environmental Nature Center, and Critter Squad: Wildlife Defenders.

## **VII. COMMISSIONER COMMENTS AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters, provided that no action may be taken on off-agenda items unless authorized by law.

## **VIII. ADJOURNMENT *7:12 p.m.***

**ORANGE COUNTY PARKS COMMISSION**

**STAFF REPORT**

**FROM:** Pam Passow, Director, OC Parks

**DATE:** November 6, 2025

**SUBJECT:** Orange County Parks Commission 2025 Meeting and Field Trip Schedule Amendment

Staff propose an amendment to the Orange County Parks Commission's ("Commission") meeting schedule to cancel the regular meeting on December 4, 2025 and add a field trip to Heritage Hill Historical Park on either Friday, December 5, 2025 or December 12, 2025. This proposed field trip to Heritage Hill Historical Park will enable the Commission to tour Heritage Hill Historical Park during one of its major holiday events, either Candlelight Walk or Holiday Lights. Field trips provide the Commission with valuable onsite experiences at various OC Parks facilities, while allowing additional flexibility in determining the date.

**RECOMMENDED ACTION(S):**

OC Parks Commission to select and recommend one of the following actions:

- A. Amend the Orange County Parks Commission 2025 Meeting and Field Trip Schedule to cancel the meeting on December 4, 2025 and hold a field trip at Heritage Hill Historical Park on Friday, December 5, 2025 at 4:30 p.m.

OR

- B. Amend the Orange County Parks Commission 2025 Meeting and Field Trip Schedule to cancel the meeting on December 4, 2025 and hold a field trip at Heritage Hill Historical Park on Friday, December 12, 2025 at 4:30 p.m.



Pam Passow

**ATTACHMENT(S):**

Attachment A – Revised Orange County Parks Commission Meeting Schedule

**ORANGE COUNTY PARKS COMMISSION  
STAFF REPORT**

**FROM:** Pam Passow, Director, OC Parks

**UPDATED:** October 2, 2025

**SUBJECT:** OC Parks Commission's Proposed 2025 Meeting and Field Trip Schedule

A proposed schedule of 2025 meeting and field trip dates is provided below for the Commission's review. Seasonal field trips provide the Commission with valuable onsite experiences at various County facilities.

January 2	Cancelled Meeting
February 6	Regular Meeting
March 6	Regular Meeting
April 3	Cancelled Meeting
<del>April 4</del>	<del>Commission Field Trip — Newport Sea Base and Harbor Patrol</del> Cancelled
May 1	Regular Meeting
June 5	Regular Meeting
July 3	Cancelled Meeting
August 7	Regular Meeting
September 4	Cancelled Meeting
<del>September 12</del>	<del>Commission Field Trip — Carbon Canyon Regional Park</del> Cancelled
October 2	Regular Meeting
November 6	Regular Meeting
<del>December 4</del>	<del>Regular Meeting</del>
December 5 or 12	Commission Field Trip — Heritage Hill Historical Park

**RECOMMENDED ACTION:**

Approve the Commission's 2025 meeting and field trip schedule.

  
Pam Passow

**ORANGE COUNTY PARKS COMMISSION**

**STAFF REPORT**

**FROM:** Pam Passow, Director, OC Parks

**DATE:** November 6, 2025

**SUBJECT:** OC Parks Commission's Proposed 2026 Meeting and Field Trip Schedule

A proposed schedule of 2026 meeting and field trip dates is provided below for the Commission's review. Seasonal field trips provide the Commission with valuable onsite experiences at various County facilities.

January 1	Cancelled Meeting
February 5	Regular Meeting
March 5	Regular Meeting
April 2	Cancelled Meeting
April 10, 9:00 a.m.	Commission Field Trip — Laguna Coast Wilderness Park
May 7	Regular Meeting
June 4	Regular Meeting
July 2	Cancelled Meeting
August 6	Regular Meeting
September 3	Regular Meeting
October 1	Cancelled Meeting
October 9, 9:00 a.m.	Commission Field Trip — Carbon Canyon Regional Park
November 5	Regular Meeting
December 3	Regular Meeting

**RECOMMENDED ACTION:**

Approve the Commission's 2026 meeting and field trip schedule.

  
Pam Passow