

**SUMMARY ACTION MINUTES**  
(Action Items Displayed in Italics)  
THURSDAY, NOVEMBER 7, 2024 — 6:00 p.m.

**I. PLEDGE OF ALLEGIANCE**

*Pledge of Allegiance was led by Commissioner Diaz.*

**II. ROLL CALL**

*Chair Shawver (arrived during Item IV.A) and Commissioners Diaz, Hanson, Warren (arrived during Item IV.A), Jones, and Gabbard were present.*

**III. PUBLIC PARTICIPATION**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in tonight's agenda.

*Mike Wellborn, President of Friends of Harbors, Beaches, and Parks (FHBP), commented on newly initiated FHBP project known as the Park Legacy Project, an online site with information about regional parks in Orange County.*

**IV. PRESENTATION(S) (ITEM(S) A)**

**A. BERT ASHLAND CERTIFICATE OF RECOGNITION AND GRATITUDE**

Bert Ashland has served on the Commission for several years since 2008 and he has recently resigned. The Commission and OC Parks would like to present Bert Ashland with a certificate of recognition and gratitude for his many years of service to the Commission and to OC Parks.

*Pam Passow, OC Parks Director, provided information on this item and presented Bert Ashland with a certificate of recognition and gratitude.*

*Bert Ashland accepted the certificate of recognition and gratitude and thanked the Commission.*

**V. CONSENT CALENDAR (ITEM(S) A)**

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

**A. APPROVE COMMISSION MINUTES FOR THE OCTOBER 3, 2024 MEETING**

*Motion: Commissioner Gabbard  
2nd: Commissioner Diaz  
Approved 6–0*

**VI. DISCUSSION CALENDAR (ITEM(S) A–C)**

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**A. TALBERT REGIONAL PARK MASTER PLAN PRESENTATION**

Staff will provide a presentation on the Talbert Regional Park Master Plan.

*Pam Passow, OC Parks Director, introduced staff presenting on the item and answered the Commissioners' questions.*

*Sheila Cedervall, OC Parks Senior Project Landscape Architect, presented on the item and answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Receive and file.

*Motion: Commissioner Warren  
2nd: Commissioner Gabbard  
Approved 6-0*

**B. OC PARKS TRAILS SUBCOMMITTEE MEETING UPDATE**

Staff will provide an update to the Commission regarding the October 10, 2024 OC Parks Trails Subcommittee meeting.

*Pam Passow, OC Parks Director, introduced staff presenting on the item.*

*Jeaniene Casiello, OC Parks Planning and Design Manager, provided an update on the October 10, 2024 OC Parks Trails Subcommittee Meeting.*

*Mike Wellborn, President of FHBP, commented on the need for trail safety and commented on the need for continued enforcement and public awareness efforts.*

**RECOMMENDED ACTION(S):**

Receive and file.

*Motion: Commissioner Jones  
2nd: Commissioner Gabbard  
Approved 6-0*

**C. ELECTION OF OFFICERS FOR CALENDAR YEAR 2025**

The bylaws of the Commission require that the Commission elect a Chair and Vice Chair for the calendar year on an annual basis.

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**RECOMMENDED ACTION(S):**

Nominate and select Commissioners to serve in the following positions for the remainder of Calendar Year 2024 and Calendar Year 2025:

1. Orange County Parks Commission Chair

*Nominee: Chair – Chair Shawver*

*Motion: Commissioner Jones*

*2nd: Commissioner Gabbard*

*Approved 6–0*

2. Orange County Parks Commission Vice Chair

*Nominee: Vice Chair – Commissioner Warren*

*Motion: Chair Shawver*

*2nd: Commissioner Gabbard*

*Approved 6–0*

**VII. OC PARKS DIRECTOR’S REPORT (ITEM(S) A–B)**

**A. DEPARTMENT UPDATES**

*Pam Passow, OC Parks Director, provided updates and answered the Commissioners’ questions.*

*Mike Wilson, OC Parks Deputy Director, answered the Commissioners’ question.*

**B. UPCOMING OC PARKS EVENTS**

Explore! Fossils of the Ancient Sea Floor – Clark Regional Park – Saturday, November 16 – 7:30 a.m. – 9:30 a.m.

- Join us for a guided tour of the Clark Regional Park hillside fossil bed, followed by a trip to the Interpretive Center. Closed-toe shoes are required due to uneven terrain, and sun protection and water are recommended. Registration is required.

Biking the Bay – Upper Newport Bay Nature Preserve – Friday, November 22 – 8 – 10:30 a.m.

- Join OC Parks for an interpretive bike ride around Upper Newport Bay! Participants will have the opportunity to get their heart rate up and pedal around the Bay, all while learning about local ecology and

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history. This moderately-paced ride will cover a 10-mile section of the Back Bay Loop Trail with 155 feet of elevation gain over the course of 2.5 hours. The route will remain on the paved portion of the trail and will have interpretive stops along the way. Participants must provide their own bike and helmet. Registration is required.

**VIII. COMMISSIONER COMMENTS AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters, provided that no action may be taken on off-agenda items unless authorized by law.

**IX. ADJOURNMENT *7:02 p.m.***