

SUMMARY ACTION MINUTES  
(Action Items Displayed in Italics)  
TUESDAY, AUGUST 6, 2024 — 10:00 a.m.

**I. ROLL CALL**

*Chair Yauger, Vice-Chair Sarkis, and Commissioners Gossett, Harrell, Johannes, Remnet, Richonne, Senft, Skorpanich, Taylor, and Thoms were present. Commissioner Chinn was absent.*

**II. PUBLIC PARTICIPATION**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

*No comments were received from the public.*

**III. CONSENT CALENDAR (ITEM(S) A)**

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

**A. APPROVE COMMISSION MINUTES FOR THE JUNE 4, 2024 MEETING.**

*Motion: Commissioner Gossett  
2nd: Commissioner Richonne*

*Commissioner Gossett motioned to correct the Commissioner name listed on "Publications" to Commissioner Richonne.*

*Approved 10-0-1 (Commissioner Senft abstained)*

**IV. STAFF UPDATE (ITEM(S) A)**

**A. CULTURAL RESOURCES OPERATIONS FACILITY UPDATE.**

Staff will give an update on the recent happenings within the Cultural Resources Operations at historical facilities.

*Dennis Shaffer, OC Parks Operations Manager, provided a brief report on the Summer Citrus Harvest event held at the George Key Ranch Historic Park, the HVAC project that is beginning at the Old Orange County Courthouse, and a brief listing of upcoming events. Commissioners were also reminded about the upcoming ethics (AB 1234) training being offered.*

**V. DISCUSSION CALENDAR (ITEM(S) A-E)**

*Agenda Items V.D and V.B were heard at this time.*

**A. ORANGE COUNTY HISTORICAL COMMISSION FISCAL YEAR 2024-2025 BUDGET**

Commissioners will discuss allocating specific fund amounts to specific items on the Historical Commission budget for fiscal year 2024-2025.

**RECOMMENDED ACTION(S):**

1. Approve the proposed Orange County Historical Commission Fiscal Year 2024-2025 Budget.

*Motion to approve the networking item at \$1,600, historical plaque program at \$5,000, and table for future consideration travel/education funds.*

*Motion: Commissioner Skorpanich*

*2nd: Commissioner Gossett*

*Approved 10-0-1 (Commissioner Senft abstained)*

**B. FOOD PURCHASE FOR THE COMMISSION'S NETWORKING EVENT**

Discussion regarding the food purchase for the Orange County Historical Commission Networking Event scheduled on October 9, 2024 with a proposed expenditure of up to \$1,500.

**RECOMMENDED ACTION(S):**

Approve the food selection for the Commission Networking Event and authorize the expenditure of up to \$1,500 for food at the event.

*Motion to approve the food selection with the selected vendor with an amended amount of up to \$1,600 to cover the total quote from the preferred vendor.*

*Motion: Commissioner Richonne*

*2nd: Commissioner Thoms*

*Approved 10-0-1 (Commissioner Senft abstained)*

**C. CHET HOLIFIELD FEDERAL BUILDING UPDATE**

Bob Bunyan will provide an update with the latest information regarding the preservation efforts for the Chet Holifield Federal Building in Laguna Niguel.

*Bob Bunyan gave an update on the planned sale of the Chet Holifield Federal Building, now called the Laguna Ridge Sale.*

**RECOMMENDED ACTION(S):**

Receive and file.

*Item was received and filed.*

**D. COUNTY OF ORANGE’S GENERAL PLAN**

OC Public Works is preparing an update to the County of Orange’s General Plan and will soon seek public feedback on the draft plan.

**RECOMMENDED ACTION(S):**

Receive and file.

*Commissioners discussed the possibility of an ad-hoc committee to create a letter on behalf of the Commission.*

**E. COMMISSIONER ROLES DISCUSSION**

Commissioners will provide updates on the latest developments or request input from the Commission in their assigned roles.

1. Administrative – Vacant

*No report.*

2. Arden – Harrell

*Commissioner Harrell gave an update on the Pleasants special event.*

3. Cooper Center – Gossett

*Commissioner Gossett informed the Commission that the Archaeological/Paleontological team received a grant for the Ralph B. Clark Regional Park Interpretive Center.*

4. Grants – Vacant

*No report.*

5. Heritage Hill – Taylor

*Commissioner Taylor gave a brief update on Heritage Hill Historical Park, which is now preparing for the Fall-O-Ween event.*

6. Historic Preservationist – Chinn

*No report.*

7. OC Archives – Skorpanich

*No report.*

8. Oral History – Remnet

*No report.*

9. Plaque Program – Thoms

*Commissioner Thoms informed the Commission that the program is still on hold awaiting updates to the program's policies and procedures.*

10. Publications – Richonne

*Commissioner Richonne suggested what a newsletter would look like and requested pictures/information to possibly provide at the networking event.*

11. Public Events – Johannes

*Commissioner Johannes mentioned that the networking event is the next big public event for the Commission.*

12. Treasurer – Senft

*No report.*

**RECOMMENDED ACTION(S):**

Receive and file.

*Item was received and filed.*

**VI. COMMISSION COMMENTS AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

**VII. ADJOURNMENT 12:10 p.m.**