

**SUMMARY ACTION MINUTES**  
**(Action Items Displayed in *Italics*)**  
**Virtual Meeting**

**I. ROLL CALL**

*Chair Myers, Vice Chair Ramos and Commissioners Adamson, Bunyan, Chinn, Dobmeier, Epting, Coronado Hughes, Harrell, Johannes, Sarkis, Thoms, and Yauger were present. Commissioner Lawrence-Adams was an excused absence and Commissioner Senft was an unexcused absence.*

**II. PUBLIC COMMENTS**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission, and are not contained in today's agenda.

*No comments received.*

**III. CONSENT CALENDAR (Item A)**

The following item on the consent calendar will be reviewed and accepted unless a Commission member requests a change to a specific item.

**A. Review Summary Action Notes for November 3, 2020.**

*Notes accepted.*

**IV. STAFF REPORT (Items A-C)**

**A. Cultural Resources Operations Facility Update**

OC Parks Staff will give an update on the recent happenings within the Cultural Resources Operations at each of the historical facilities within the section.

*Dennis Shaffer gave a report of each historic site within the Cultural Operations Group, as well as the Cooper Lab operations and answered questions.*

**B. George Key Ranch Update**

OC Parks will report on the recent work on the grounds of George Key Ranch in preparation for reopening the site.

*Supervising Park Ranger Adam Shuck introduced himself to the Commission and answered questions.*

**C. Review of Planning Status Report**

OC Parks Staff will review the edited document that tracks all ongoing Commission projects.

*Commissioners reviewed the document and ongoing projects.*

- *Staff will send out the updated directory of Orange County Historical Organizations.*

**V. COMMISSION ITEMS (Items A-C)**

**A. Nominating Committee Report**

The Nominating Committee Chair will present the selected nominees for Chair and Vice Chair for the year 2021. Selection of officers will take place at the January 2021 meeting.

**RECOMMENDED ACTION:**

Approve the slate of nominees for the 2021 officers.

- *Committee Chair Coronado Hughes, nominated Commissioner Ramos as Chair and Commissioner Johannes as Vice Chair for the year 2021. Approved 13-0, Commissioners Lawrence-Adams and Senft absent.*

**B. Planning Advisory Team Program Recommendation**

The Planning Advisory Team will give their recommendation on the adoption of the proposed Oral History Program. The Commission will then vote to approve or deny the program.

**RECOMMENDED ACTION:**

Hear the recommendation of the Planning Advisory Team and approve the adoption of the Oral History Program as an official Commission program.

*Approved 13-0, Commissioners Lawrence-Adams and Senft absent.*

**C. Action Teams Status Reports**

**Planning Advisory Team-** *Will be reviewing the 2021 Annual Work Calendar.*

**Collaboration Team-** *Ask that the updated directory be sent out to all Commissioners.*

**Finance Team-** *Helen Myers will be added to the Finance Team.*

**Administration Team-** *Asked to work with Staff for more direction on the website updates.*

**Public Engagement Team-** *Planning for the Jamboree Event will begin in January.*

Each Action Team leader will give a status report on any changes to their projects.

**RECOMMENDED ACTION:**

Receive and file.

**VI. COMMISSION COMMENT AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

*Commissioner Bunyan gave an update on the Aliso Viejo Ranch project.*

**VII. ADJOURNMENT 11:20 am.**