

SUMMARY ACTION MINUTES

(Action Items Displayed in Italics)

TUESDAY, AUGUST 2, 2022 — 10:00 a.m.

I. ROLL CALL

Chair Johannes, Vice Chair Yauger, and Commissioners Bunyan, Harrell, Myers, Osako, Sarkis, Svalstad, and Thoms were present. Commissioners Chinn, De La Libertad, Senft, and Sevilla were absent.

II. PUBLIC PARTICIPATION

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

Donna Marsh Perry, Tustin Area Historical Society, requested to have a possible partnership between the Tustin Area Historical Society and the Commission.

III. CONSENT CALENDAR (ITEM A)

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

A. APPROVE COMMISSION MINUTES FOR THE JUNE 7, 2022 MEETING.

Motion: Commissioner Bunyan

2nd: Commissioner Sarkis

Approved 8-0 (Commissioner Osako abstained)

IV. STAFF UPDATE (ITEM A)

A. CULTURAL RESOURCES OPERATIONS FACILITY UPDATE

OC Parks Staff will give an update on the recent happenings within the Cultural Resources Operations at the historical facilities.

Katie McKay, OC Parks Historic Park Curator, gave an update on ongoing projects at the historical facilities, as well as a reminder about the required ethics training.

RECOMMENDED ACTION(S):

Receive and file.

V. DISCUSSION CALENDAR (ITEMS A-D)

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A. COMMISSION 2022 MEETING SCHEDULE AMENDMENT

An amendment to the Commission's 2022 Meeting Schedule to change the September 6, 2022 field trip at the Richard Nixon Presidential Library and Museum to a regular meeting at Irvine Ranch Historic Park is proposed.

RECOMMENDED ACTION(S):

Amend the Commission's 2022 Meeting Schedule to reflect a September 6, 2022, regular meeting at Irvine Ranch Historic Park in lieu of a field trip to the Richard Nixon Presidential Library and Museum.

Richard Fink, OC Parks Parks Division Manager, provided background information on the item and answered the Commissioners' questions.

Motion: Commissioner Sarkis

2nd: Commissioner Svalstad

Approved: 8-0 (Commissioner Osako abstained)

B. ANNUAL REPORT ON COUNTY ARCHIVES

Orange County Clerk-Recorder Staff will present the annual report regarding operations at the Orange County Archives.

Susan Beruman, Orange County Archivist, gave an update on ongoing projects and operations at the Orange County Archives.

RECOMMENDED ACTION(S):

Receive and file.

C. HISTORIC YORBA CEMETERY MAINTENANCE PROJECTS

Staff will provide a presentation on the planned maintenance activities at the Historic Yorba Cemetery.

Melanie Goss, OC Parks Park Maintenance Supervisor II, gave a presentation on the ongoing maintenance and new projects at the Historic Yorba Cemetery.

RECOMMENDED ACTION(S):

Receive and file.

D. ORAL HISTORY PROGRAM TRAINING

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Staff will provide a presentation on the Oral History Program's training materials and guidelines.

Katie McKay, OC Parks Historic Park Curator, gave a presentation on proper oral history collection and resources available for Commissioners desiring to conduct oral history interviews. Commissioners discussed creating an ad-hoc committee to conduct the interviews. A motion was made to add the ad-hoc committee creation to next meeting's agenda.

RECOMMENDED ACTION(S):

Receive and file.

Motion: Commissioner Bunyan

2nd Commissioner Thoms

3rd: Commissioner Svalstad

Approved: 8-0 (Commissioner Osako abstained)

E. ACTION TEAMS STATUS REPORTS

1. Planning Advisory Team – **Bunyan**, Chinn (Shaffer)
2. Collaboration Team – **Yauger**, Johannes, Myers (Flynt)
3. Finance Team – **Senft**, De La Libertad (Place)
4. Administration Team – **Sevilla**, Thoms (Place)
5. Public Engagement Team – **Epting**, Harrell, Sarkis (McKay)

Each Action Team leader will give a status report on any changes to their projects.

Action team leaders gave updates on their respective team's progress on any projects.

RECOMMENDED ACTION(S):

Receive and file.

VI. COMMISSION COMMENTS AND REPORT

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

VII. ADJOURNMENT 12:09 p.m.