

SUMMARY ACTION MINUTES

(Action Items Displayed in *Italics*)

Arden: Helena Modjeska Historic House and Gardens, Silverado, CA

1. ROLL CALL

Commissioners Barbara Force Johannes, Phil Chinn, Marilyn Thoms, Steve Sarkis, Lynne Yauger, Pamela Harrell, Helen Myers, Lee Ramos, Bob Bunyan, Steve Adamson, Don Dobmeier (10:20am), Alexandria Coronado Hughes (10:25am), and Margrit Kendrick.

Absent: Commissioner Mechelle Lawrence-Adams(excused).

Kelley Brugmann, OC Parks
Melanie Goss, OC Parks
Frank Reyes, OC Parks
Dennis Shaffer, OC Parks

2. REVIEW OF SUMMARY ACTION NOTES

No changes.

3. COMMISSION STAFF REPORTS

Dennis Shaffer gave an update on ongoing capital improvement projects at Key Ranch and the Old Courthouse. Key Ranch is waiting for the final punch list walk before construction is concluded, and a contract for stone façade restoration at the Old Courthouse will be awarded by the Board in the end of September.

Shaffer reported that a recruiter has been assigned for the next round of positions to be filled at the Cooper Lab. The job openings should be posted soon.

Melanie Goss gave an update on the security incidents at the Yorba Cemetery. Trail cameras have been installed to record the areas where the incidents have taken place.

4. OC PARKS STAFF REPORTS

Kelley Brugmann gave the annual report of happenings at Arden: Helena Modjeska Historic House and Gardens. Completed, ongoing, and upcoming capital improvement projects were detailed, as well as current programming and upcoming special events.

5. ACTION TEAMS STATUS REPORT

- Collaboration Team- Planning a social gathering and networking event for members of historical societies and organizations on April 30, 2020. The Sherman Library and Gardens has offered to host the event, and provide a speaker for the program, as well as coffee and water. Options are available for other catering services for purchase. *A proposal will be brought for a vote to the October*

meeting detailing prices, food options, and any additional funds needed.

6. COMMISSIONER REPORTS

Commissioners gave updates on the recent happenings in their communities and individual historical societies.

Commissioner Thoms asked for an update on the Oral History program on the October agenda.

Commissioner Kendrick announced her retirement from the Commission after many years of dedicated service.

Commissioner Yauger reminded the Commission of the OC Archives Bazaar on October 26, 2019.

7. PUBLIC COMMENTS

None.

ADJOURNMENT: 12:30 p.m.