

Owner-Builder Acknowledgment and Information Verification Form

County of Orange

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In an effort to protect the citizens of California from unlicensed Contractors taking advantage of property owners; beginning January 1, 2009 California Assembly Bill 2335 amended the California Health and Safety Code, Section 19825, regarding disclosures and verifications required for all applicants seeking Owner-Builder construction permits. These new application requirements provide an enhanced level of consumer awareness and protection for property owners accepting the risks associated with Owner-Builder construction permits and will help in slowing the unsafe and illegal construction taking place in California.

Because of these amendments, the County of Orange is required by State Law to include in your application documents the necessary forms and disclosures as attached. Before a permit can be issued you are required to complete and sign these documents pursuant to the California Health and Safety Code requirements.

PROPERTY OWNER'S PACKAGE

Disclosures & Forms for Owner-Builders Applying for Construction Permits

IMPORTANT! NOTICE TO PROPERTY OWNER

Dear Property Owner:

An application for a permit has been submitted in your name listing yourself as the builder of the property improvements

We are providing you with an Owner-Builder Acknowledgment and Information Verification Form to make you aware of your responsibilities and possible risk you may incur by having this permit issued in your name as the Owner-Builder. We will not issue a building permit until you have read, initialed your understanding of each provision, signed, and returned this form to us at our official address indicated. An agent of the owner cannot execute this notice unless you, the property owner, obtain the prior approval of the permitting authority.

OWNER'S ACKNOWLEDGMENT AND VERIFICATION OF INFORMATION

DIRECTIONS: Read and initial each statement below to signify that you understand or verify this information.

- 1. I understand a frequent practice of unlicensed persons is to have the property owner obtain an "Owner-Builder" building permit that erroneously implies that the property owner is providing his or her own labor and material personally. I, as an Owner-Builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an Owner-Builder and am aware of the limits of my insurance coverage for injuries to workers on my property.
- 2. I understand that property owners are not required to sign for building permits as an owner-builder unless they are responsible for the construction and are not hiring a licensed Contractor to assume this responsibility.

Signature of property owner	Datt
Signature of property owner	Date:
Before a building permit can be issued, this form must be conto the agency responsible for issuing the permit. Note: A copy or other verification acceptable to the agency is required to be powner's signature.	of the property owner's driver's license, form notarization,
12. I agree to notify the issuer of this form immediately of a lave provided on this form. Licensed contractors are regulated someone who does not have a license, the Contractors' State Liceloss you may sustain as a result of a complaint. Your only remed also important for you to understand that if an unlicensed Contra working on your property, you may be held liable for damages. I Contractors, you will be responsible for verifying whether or not their workers' compensation insurance coverage.	by laws designed to protect the public. If you contract with ense Board may be unable to assist you with any financial y against unlicensed Contractors may be in civil court. It is ctor or employee of that individual or firm is injured while f you obtain a permit as Owner-Builder and wish to hire
11. I agree that, as the party legally and financially responsi applicable laws and requirements that govern Owner-Builders as	ble for this proposed construction activity, I will abide by all well as employers.
10. I am aware of and consent to an Owner-Builder building the party legally and financially responsible for proposed constru	
9. I understand that I may obtain more information regardin Revenue Service, the United States Small Business Administration California Division of Industrial Accidents. I also understand that Board (CSLB) at 1-800-321-CSLB (2752) or www.cslb.ca.gov for the state of the st	on, the California Department of Benefit Payments, and the t I may contact the California Contractors' State License
8. I understand as an Owner-Builder if I sell the property for financial or personal injuries sustained by any subsequent owner workmanship or materials.	
7. I understand that under California Contractors' State Lice residential structures cannot legally build them with the intent to subcontractors and the number of structures does not exceed four under contract with a licensed general building Contractor.	offer them for sale, unless all work is performed by licensed
6. I understand that if I am considered an "employer" under federal government, withhold payroll taxes, provide workers' counemployment compensation for each "employee." I also unders serious financial risk.	mpensation disability insurance, and contribute to
5. I understand if I employ or otherwise engage any persons value of my construction is at least five hundred dollars (\$500), i "employer" under state and federal law.	
4. I understand Contractors are required by law to be license on permits and contracts.	ed and bonded in California and to list their license numbers
3. I understand as an "Owner-Builder" I am the responsible myself from potential financial risk by hiring a licensed Contract my own.	party of record on the permit. I understand that I may protect or and having the permit filed in his or her name instead of

Note: The following Authorization Form is required to be completed by the property owner only when designating an agent of the property owner to apply for a construction permit for the Owner-Builder.

<u>AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF</u> Excluding the Notice to Property Owner, the execution of which Lunderstand is my personal responsibility. Lhereby

	apply for, sign, and file the documents necessary to obtain an
Project Location or Address:	
Name of Authorized Agent:	Tel No
Address of Authorized Agent:	
above information and certify its accuracy. Note: A copy	when for the address listed above and I personally filled out the of the owner's driver's license, form notarization, or other esented when the permit is issued to verify the property owner's
Property Owner's Signature:	Date: