ORANGE COUNTY
OC Community Resources
Our Community. Our Commitment.

STEVE FRANKS
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OC COMMUNITY RESOURCES

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STACY BLACKWOOD
DIRECTOR
OC PARKS

HELEN FRIED
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES

H&CD COMMISSION - REGULAR MEETING

SUMMARY OF MINUTES

THURSDAY, January 23, 2014 – 10:00 a.m.

COMMISSION ROOM, FIRST FLOOR
333 W. Santa Ana Blvd.
10 Civic Center Plaza
Santa Ana, CA 92702

Kathryn McCullough, Chair, City Selection Rep.
Ron Garcia, Vice-Chair, Member-At-Large
Leslie K. Le, 1st District
Matt Moore, 2nd District
Jim Palmer, 3rd District
Nicholas Dunlap, 4th District
Vacant, 5th District
Vacant, Member-At-Large
Helen Smith-Gardner, Tenant Representative
Phan Vu, Tenant Representative
Dr. Steven Choi, City Selection Representative

The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to OC Community Services of the County of Orange. These items are noted on this Agenda by the designation "OCCS".

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the Agenda.

Members of the public will be given the opportunity to address the H&CD Commission.

I. CALL TO ORDER: Kathryn McCullough, Chair

II. PLEDGE OF ALLEGIANCE: Commission Member Ron Garcia

III. ROLL CALL: Loretta Fonseca

Only 5 members present, 6 members constitutes a quorum. No quorum

Present: Vice-Chair Ron Garcia, Matt Moore, Phan Vu, Dr. Steven Choi, Jim Palmer

Absent: Chair Kathryn McCullough Nicholas Dunlap, Helen Smith-Gardner, Leslie Le

IV. PRESENTATIONS/INTRODUCTIONS: (1)

1. **Welcome H&CD Commission Member, Dr. Steven Choi, City Selection Representative**
   Kathryn McCullough, Chair, H&CD Commission

Ron Garcia, Vice-Chair introduced and welcomed Dr. Steven Choi to the Commission.

V. APPROVAL OF MINUTES:

Recommended Action:
Approve the Minutes of the regular meeting held on December 5, 2013.

Due to not having a quorum, Minutes were not approved, no action taken.

VI. PUBLIC COMMENTS:

*At this time, members of the public may address the Commission regarding any items within the subject jurisdiction of the Commission, provided that **NO** action is taken on off-agenda items unless authorized by law.*

VII. REPORTS OF STAFF, COMMITTEES AND/OR COMMISSION MEMBERS:

A. Application Review Committee (ARC):
John Viafora, Manager

John Viafora reported:
The Funding Application Policy and Process (FAPP) was adopted by the Board of Supervisors on December 17, 2013 and the Request for Proposal (RFP) for PF&I CDBG activities closed January 23, 2014 with 8 applications received.

B. Project Advisory Committee (PAC):
John Viafora, Manager

John Viafora reported:
The Project Advisory Committee (PAC) did not meet in December. However there was a groundbreaking event for Allegre Apartments on December 19, 2013. Allegre is 104 units and construction is underway with an anticipated completion date of December 31, 2014. In addition Jamboree Housing is anticipating a grand opening for Doria II in February, 2014. Doria II is a 74 unit affordable housing project where 10 units will be restricted for MHSA clients.

C. Executive Director/Secretary's Report:
Karen Roper, Executive Director/Secretary

ORANGE COUNTY HOUSING AUTHORITY

UPDATE OF SEQUESTRATION FUNDING REDUCTIONS
As mentioned previously, sequestration funding cuts had a significant impact on housing assistance programs:

- Housing Assistance Payment funds were reduced almost 6%
- Administrative fees were reduced by another 15% from prior reductions in 2012

OCHA stopped issuing Vouchers and enacted other cost-cutting strategies such as reducing Payment Standards. In addition, OCHA worked with the Shortfall Prevention Team and was approved to receive up to $1.8 million for Housing Assistance Payments from a Congressional allocation of set-aside funds. OCHA received over $890,000 of these funds in December 2013 and this was sufficient to avoid a shortfall, and no households were terminated as a result.

To address the additional reduction of about $1.2 million in administrative fees, OCHA has not filled numerous vacant positions and has reassigned staff as needed to maintain critical operational functions and mandated timelines.

MEETING OF COMMUNITY STAKEHOLDER STRATEGY COMMITTEE TO PROVIDE INPUT REGARDING CHANGES TO THE ADMINISTRATIVE PLAN ON JANUARY 10, 2014

In December, OCHA contacted housing advocacy agencies such as the Public Law Center, Legal Aid Society, Fair Housing Council, and numerous community organizations, many of which participated on a strategy committee for the 2012 Waiting List project. In preparation for updates to OCHA's Administrative Plan, this group was reconvened on January 10, 2014.

Based upon feedback from community stakeholders, Karen Roper and OCHA's management team presented several options for changes to the Administrative Plan. Options included procedural enhancements and cost-cutting strategies including reduction in the number of program participants in the event of a future severe funding shortfall and prioritization for Voucher issuance if and when funding was sufficient to resume these activities.

For example, HUD regulations require OCHA to issue special dedicated Vouchers such as VASH, NED and FUP and Project-Based Vouchers prior to admitting applicants from the waiting list. These participants must be the last to be terminated if funding is insufficient.

HOUSING AND COMMUNITY DEVELOPMENT DIVISION

AFFORDABLE HOUSING PROGRAMS

The Housing-Related Parks (HRP) Program $25M NOFA
OC Parks as the lead agency collaborated with OC Planning and OC Community Services to prepare a grant application for the (HRP) Program. OC Planning worked with OC Community Services to complete an analysis of affordable housing developments that were eligible per the HRP Program criteria that qualified the County to apply for the funding. OC Planning and OC Community Services identified 7 sites that meet the criteria for eligible units. The HRP Program awards funds on a per-bedroom basis for each residential unit affordable to very low and low-income households. Applications are due January 22, 2014.

GRAND OPENINGS/GROUNDBREAKINGS

Alegre Apartments
A ground breaking ceremony for the Alegre Apartments, a 104-unit affordable rental housing development located in the City of Irvine was held on December 12, 2013. The developer, Amcal Multi-Housing Inc. anticipates completion December, 2014.

Doria II
Jamboree Housing is anticipating a grand opening event for Doria Apartment Homes – Phase II February, 2014.

HOMELESS PREVENTION

Christmas Eve Clothes and Blanket Donations to Civic Center Homeless
Supervisor Spitzer teamed up with OC Community Services/Homeless Prevention and the Orange County Health Care Agency to distribute clothing and blankets donated by a generous 3rd District constituent to homeless individuals on Christmas Eve. The distribution took place at the Orange Civic Center Plaza on Tuesday, December 24, 2013.

FY 2013 HUD Continuum of Care Homeless Assistance Grant Competition
The CoC application is due to HUD February 3rd and represents 54 applications for homeless programs totaling over $17 million in funding requests.

VIII. CONSENT CALENDAR: (1)

All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on any item on the Consent Calendar.

1. (H&CD) PROPOSED 2014 H&CD COMMISSION MEETING SCHEDULE
Karen Roper, Executive Director/Secretary H&CD Commission

Recommended Actions:
1. Adopt the 2014 H&CD Commission Meeting Schedule as outlined; and
2. Direct the H&CD Commission Clerk to publish public notices, as required.

2. (OCHA) PROPOSED ANNUAL PLAN AND ADMINISTRATIVE PLAN UPDATES
John Hambuch, Manager, Housing Assistance

Recommended Actions:
1. Receive and File

Due to not having a quorum, Consent items were not approved, no action taken.

IX. DISCUSSION CALENDAR: (none)

At this time, members of the public may ask the H&CD Commission to be heard on the following items as those items are called.

1. (H&CD) APPROVE 211 OC/OC PARTNERSHIP NOMINATION OF CATE MURPHY FOR THE HOMELESS/FORMERLY HOMELESS SEAT ON THE COMMISSION TO END HOMELESSNESS
Karen Roper, Executive Director/Secretary H&CD Commission

Recommended Actions:
1. Approve the nomination and appoint Cate Murphy to the Commission to End Homelessness

Due to not having a quorum, Discussion item was not approved, no action taken.

X. PUBLIC HEARINGS: (NONE)

XI. PUBLIC COMMENTS: (NONE)

*At this time, members of the public may address the Commission regarding any off-agenda items within the subject matter jurisdiction of the H&CD Commission, provided that **NO** action be taken on off-agenda items unless authorized by law.*

XII. MEMBER COMMENTS: *At this time, Members of the H&CD Commission may comment on agenda or non-agenda matters and ask questions of or give directions to staff; provided that **NO** action may be taken on off-agenda items unless authorized by law.*

No Comments

XIII. ADJOURNMENT:

Vice Chair Ron Garcia adjourned the meeting at 11:10 a.m.

XIV. NEXT MEETING:

Thursday, **February 27, 2014**, Hall of Administration, Building #10, Commission Room, First Floor, 333 W. Santa Ana Blvd., Santa Ana, CA 92701.

Respectfully submitted,

Karen Roper, Executive Director/Secretary