

## **HUGH NGUYEN**

CLERK-RECORDER

PROPERTY RECORDS
BIRTH AND DEATH RECORDS
MARRIAGE LICENSES/RECORDS
PASSPORTS
FICTITIOUS BUSINESS NAMES
NOTARY REGISTRATION
ORANGE COUNTY ARCHIVES

## **NEWS RELEASE**

For Immediate Release

Feb. 27, 2014 Questions? Call (714) 834-2500

## Clerk-Recorder Department's South County Branch Office Celebrates Eight Years of Service to the Public

More than 211,900 customers have taken advantage of the Clerk-Recorder Department's South County Branch Office since opening eight years ago at the Laguna Hills Civic Center, according to Orange County Clerk-Recorder Hugh Nguyen.

Since opening in February 27, 2006, the branch office has issued 36,113 marriage licenses, performed 13,503 civil marriage ceremonies, issued 191,729 copies of vital records and filed 32,209 fictitious business name statements. The office has also recorded more than 38,570 real property documents.

The office was the first of two branch offices opened by the department. The South County Branch Office was opened to provide residents in South Orange County with accessible and convenient services close to them. This eliminated the need to drive to the department's main office in Santa Ana to obtain important documents and services.

"It is great to see the number of people who have taken advantage of the department's branch offices," Clerk-Recorder Hugh Nguyen said. "We will continue to look for ways to let our customers know about the close and convenient services available to them at our branch offices."

Originally, the department's branch offices opened at 9:00 am and closed at 4:00 pm. In an effort to increase convenience for customers, Clerk-Recorder Hugh Nguyen extended operating hours this year at the beginning of February. The branch offices now close at 4:30 pm.

The South County Branch Office is located in the Laguna Hills Civic Center at 24031 El Toro Road. Customers can obtain the following services at the branch offices: copies of birth, death and marriage certificates; marriage licenses and ceremonies; copies of property records; filing a fictitious business name statement; Notary Public oaths and bonds, filing an Environmental Impact Report and recording of real property transactions.

Real property recordings are processed from 9:00 am to 4:00 pm at both branch offices. The department's main office in Santa Ana processes real property recordings until 4:30 pm. For more detailed information about our locations and services please visit us at: www.ocrecorder.com

The County Clerk-Recorder provides a variety of public services, including: recording documents relating to real property transactions; maintaining and issuing copies of birth, death and marriage certificates; issuing marriage licenses and performing civil wedding ceremonies. The department additionally files fictitious business names and Notary Public oaths and bonds. The department also oversees the Orange County Archives.

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