# County of Orange Volunteer Utilization Survey

**REPORTING PERIOD**
**July 1, 2012 – June 30, 2013**

Thank you for responding to the following survey. Your feedback will assist in compiling information for the Annual Report on County Volunteerism. Please consider this your opportunity to share with Board Offices and County Administrators the contributions made by volunteers, unpaid interns and/or reserves working within your Agency/Department.

Surveys must be returned by **August 16, 2013**. For additional information or to obtain an electronic version of this form, please call (714) 834-7440 or email your request to Jane.Dawson@ocgov.com.

## 1. Agency/Department Information

Agency/Department: _____
Division/Unit: _____
Program: _____

## 2. Information Regarding Person Responding to this Survey

Name: _____
Title: _____
Phone: _____
Email: _____

**Questions listed below pertain to volunteer utilization from July 1, 2012 through June 30, 2013.**

**The term "volunteer" that is utilized throughout the survey includes all volunteer categories that are listed on page 2.**

**If information requested is not available or applicable, please note that in your response.**

**Thank you!**

## 3. Statistical Information

Several volunteer categories are listed below. Please enter statistical information for the category (or categories) that best represents your program. The Independent Sector's most recent calculation for the hourly value of volunteer time is **$22.14**. This figure may or may not apply to your program. Please use your discretion.

** To calculate total value, right click in the cell under "Total Value" and select "Update Field."

**Unpaid Student/Recent Graduate Interns:**

| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
|---|---|---|---|---|---|---|
| | | | x | | = | $ 0.00 |

**Unpaid Law Clerks:**

| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
|---|---|---|---|---|---|---|
| | | | x | | = | $ 0.00 |

**Sheriff Reserves:**

| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
|---|---|---|---|---|---|---|
| | | | x | | = | $ 0.00 |

**Park Ranger Reserves:**

| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
|---|---|---|---|---|---|---|
| | | | x | | = | $ 0.00 |

**Professional-Level Volunteers:** *Individuals who volunteer their professional expertise.*

| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
|---|---|---|---|---|---|---|
| | | | x | | = | $ 0.00 |

**Court-Referred or Juvenile Court Work Program Volunteers:**

| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
|---|---|---|---|---|---|---|
| | | | x | | = | $ 0.00 |

**Board/Committee/Council Members:**

| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
|---|---|---|---|---|---|---|
| | | | x | | = | $ 0.00 |

** To calculate total value, right click in the cell under "Total Value" and select "Update Field."

**Volunteer Categories Not Listed Above:** *(position title or category is required)*

| **Position Title/Category:** | | | | | | |
|---|---|---|---|---|---|---|
| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
| | | | x | | = | $ 0.00 |
| **Position Title/Category:** | | | | | | |
| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
| | | | x | | = | $ 0.00 |
| **Position Title/Category:** | | | | | | |
| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
| | | | x | | = | $ 0.00 |
| **Position Title/Category:** | | | | | | |
| Total Number | | Total Hours | x | Hourly Value | = | Total Value |
| | | | x | | = | $ 0.00 |

4. **Statistical information is important, but what volunteers do is an essential component of the annual report. Please describe general duties performed by volunteers. Please include a position title, and if there are several unique positions, please summarize each category <u>separately</u>.**

   ***Please see the enclosed "2011-12 Program Description" attachment to access a copy of last year's description, which you may cut & paste directly into this year's response and edit or revise.***

5. **Please list the expected commitment level such as weekly/monthly hours, duration, etc. for each volunteer category that you entered on page 2.**

6. **<u>If available</u>, please describe new, unique and/or innovative ways in which you have tapped into the time, talents or expertise of volunteers over the past year.**

7. **<u>If available</u>, please share an impact statement such as the ones listed below that applies to volunteer involvement during FY 2012/13.**

   - *Volunteer attorneys completed 153 jury trials, 28 court trials, 679 preliminary hearings and 323 motions.*
   - *Approximately 2,500 pounds of trash and debris was removed from flood control channels/creeks during 3 volunteer clean-up days.*

8. **Success stories afford the opportunity to step back and celebrate achievements both big and small. <u>If available</u>, please briefly describe a success story involving one or more volunteers or a volunteer program over the past year.**

9. **Please list any volunteer-related recognition/award received by an individual volunteer, a volunteer group and/or by your volunteer program during FY 2012/13. Recognition may be at a local, county, state, federal, national and/or international level.**

   *Please include the exact title of the recognition/award, the date that it was presented and the recipient's name. If there are numerous recipients for a specific award, you may list the number of volunteers/groups recognized rather than entering individual names.*

10. **Please share program goals for FY 2013/14.**

11. **Is there additional information that you would like to include in the FY 2012/13 report and/or are there issues related to volunteer utilization that have not been adequately addressed in this survey?**

**Please Return Your Survey Response by August 16, 2013 to:**

Jane Dawson, Manager/Volunteer & Intern Resources
Human Resource Services
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Email: Jane.Dawson@ocgov.com
Pony: HOA/Building #10
Fax: (714) 834-7601