BYLAWS

Orange County Mental Health Board

ARTICLE I

Name

The name of this board shall be THE ORANGE COUNTY MENTAL HEALTH BOARD hereinafter referred to as the "MHB."

ARTICLE II

Authority

- The Orange County Mental Health Board is authorized by the Section 1 Bronzan-McCorquodale Act, Sections 5600ff, California Welfare and Institutions Code.
- Section 2 In accordance with the California Welfare and Institutions Code, the Orange County Mental health Board shall:
- A. Act in an advisory capacity to the Board of Supervisors and the local Mental Health Director.
- B. Review, evaluate and make recommendations regarding the community's mental health needs, services, facilities and special problems.
- C. Review and approve the procedures used to insure citizen and professional involvement in all stages of the County's mental health planning process.
- D. Review the County performance contracts and the recommendations of the local Mental Health Director to the Board of Supervisors regarding community mental health needs, the provision of services, establishment of facilities, contracting for services or facilities and other matters necessary in accomplishing the purposes of mental health services.
- E. Monitor the effects of the realignment of mental health services funding, and review and comment on the County's performance outcome data.

- F. Review and make recommendations regarding applicants for the appointment of a local Mental Health Director.
- G. Submit an annual report to the Board of Supervisors reflecting the needs and performance of the County's mental health system.

ARTICLE III

Membership

- Section 1 The Board shall consist of a member of the Board of Supervisors and fifteen members appointed by the Board of Supervisors.
- A. Not fewer than fifty percent (8 members) of the total membership shall be consumers, parents, spouses, siblings or adult children of consumers who are receiving or who have received mental health services. At least twenty percent (3 members) of the total membership shall be consumers, and at least twenty percent (3 members) shall be families of consumers.
- B. The remaining members of the MHB should include individuals who have experience and knowledge of the Mental Health system and provide the MHB with a balance of health professionals and public interest members.
- C. Membership should reflect the ethnic diversity of the client population of the County.
- D. No member of the MHB, or his or her spouse, shall be a full-time or part-time employee of the County of Orange Health Care Agency, an employee of the State Department of Mental Health, or an employee of, paid member of the governing body of or person who provides care or treatment services to, a mental health contract agency, its clients or patients.

Section 2 Selection of Members

A. The MHB shall establish a membership committee to recruit, evaluate and make recommendations for appointments to the board to be submitted to the Board of Supervisors for final approval.

- B. Geographic representation from throughout the County would ideally be three members from each County Supervisory District, but a minimum of one representative from each district is acceptable.
- C. Nothing herein shall limit the authority of the Board of Supervisors to appoint any person meeting the criteria established in Article III, Section 1, irrespective of any MHB recommendation.

- A normal term of membership shall be for three years. If, however Section 3 prior to the expiration of such term, a member ceases to retain the status which qualified the person for the appointment to the MHB, membership shall terminate. Membership shall not exceed two (2) consecutive terms.
- Section 4 A member unable to continue active service shall submit a resignation to the Chairperson of the MHB.
- Section 5 Any member who fails to attend three (3) consecutive regular meetings without previous notice or excuse shall automatically vacate membership on the MHB.
- Section 6 All MHB members shall serve at the discretion of the Board of Supervisors; and any membership may be terminated by a majority vote of the Board of Supervisors.

ARTICLE IV

Officers

Section 1 Officers of the MHB shall consist of a Chairperson and Vice Chairperson who shall be elected annually. The Chairperson shall appoint a nominating committee to present nominations for election of officers at the October monthly meeting. Elections shall be held at the November monthly meeting, and the new officers shall assume their duties on January 1.

ARTICLE V

Committees

- The Chairperson shall appoint members to such committees as Section 1 necessary to carry out the responsibilities of the MHB.
- Section 2 The Chairperson shall be an ex-officio member of all committees, and shall be in consultation with the local Mental Health Director. The Chairperson shall have the same participation and voting rights accorded to other members of the MHB.
- Section 3 There shall be an Executive Committee comprised of the Chairperson, the Vice-Chairperson, the member of the Board of Supervisors, and one or more Committee Chairpersons at the discretion of the MHB The Executive Committee shall carry out any Chairperson. responsibilities delegated to it by the MHB and act in emergencies in any way it deems necessary when there is not time for the entire MHB to act.
- Section 4 A Study Committee, which is a committee of the whole, shall meet monthly between the regularly scheduled MHB meeting dates.

ARTICLE VI

Meetings

- Section 1 Regular meetings shall be held each month, the time and place to be announced prior to adjournment of the preceding meeting.
- Special meetings may be held by giving 48 hours notice to all Section 2 members at the call of the Chairperson or of a majority of the MHB.
- Section Meetings and actions of the MHB shall be in accordance with 3 Welfare and Institutions Code, Section 54950 (the California Brown Act).

- Section 4 A simple majority of the MHB shall constitute a quorum and a vote of a simple majority of that quorum shall constitute a vote of the MHB.
- All regular meeting Agenda items which require a vote of the MHB Section 5 must be submitted to the Chairperson one (1) week in advance of the meeting.

ARTICLE VII

Adoption and Amendment

- Section 1 These Bylaws shall become effective upon approval by the Board of Supervisors.
- Section 2 Amendments to the bylaws may be introduced and voted upon by the MHB at a regular meeting so long as such amendments are mailed to all members at least one (1) week in advance of the meeting and become effective upon approval by the Board of Supervisors, or may be introduced at any time by the Board of Supervisors.