

SUMMARY ACTION MINUTES
(Action Items Displayed in Italics)
TUESDAY, NOVEMBER 1, 2022 — 10:00 a.m.

I. ROLL CALL

Chair Johannes, Vice Chair Yauger and Commissioners Chinn, Harrel, Myers, Osako, Sarkis, and Svalstad were present. Commissioners Bunyan, Thoms, and Senft were absent.

II. PUBLIC COMMENTS

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

No comments were received from the public.

III. CONSENT CALENDAR (ITEM A)

The following item on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

A. APPROVE COMMISSION MINUTES FOR THE OCTOBER 4, 2022 MEETING.

*Motion: Commissioner Sarkis
2nd: Commissioner Svalstad
Approved 8-0*

IV. STAFF UPDATE (ITEM A)

A. CULTURAL RESOURCES OPERATIONS FACILITY UPDATE

OC Parks Staff will give an update on the recent happenings within the Cultural Resources Operations at the historical facilities.

Dennis Shaffer, OC Parks Operations Manager, gave an update on the status of a newly appointed Commissioner for District 1, provided a reminder of the last Ethics Training class available, and showed some photos from the Fall-o-ween event held at Heritage Hill Historical Park.

RECOMMENDED ACTION(S):

Receive and file.

V. DISCUSSION CALENDAR (ITEMS A-D)

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A. OC PARKS FEE SCHEDULE UPDATE

OC Parks will be updating its fee schedule to incorporate a new accession fee for archaeological and paleontological materials offered to the County. Staff will provide details of the fee schedule update and a presentation on the operations process for curating archaeological and paleontological materials offered to the County.

Justin Sikora, OC Parks Archaeology & Paleontology Manager, gave a presentation on the OC Parks Fee Schedule and answered the Commissioners' questions on the proposed change to add a new accession fee.

RECOMMENDED ACTION(S):

Recommend that the Board of Supervisors adopt the proposed revised OC Parks Fee Schedule.

*Motion: Commissioner Myers
2nd: Commissioner Svalstad
Approved 8-0*

B. CHANGE OF DECEMBER 2022 MEETING LOCATION

The Commission originally planned to hold its December 2022 meeting at the Bradford House, but that location is unavailable. Representatives from the Moulton Museum have offered to host the Commission's December 2022 meeting and provide a tour of the site.

Commissioners discussed the change to the December 2022 meeting location and the reason behind the change.

RECOMMENDED ACTION(S):

Amend the Commission's 2022 Meeting Schedule to reflect that the December 2022 regular meeting will be held at the Moulton Museum.

*Motion: Vice-Chair Yauger
2nd: Commissioner Chinn
Approved 8-0*

C. COMMISSION'S PROPOSED 2023 MEETING AND FIELD TRIP SCHEDULE

The Commission's 2023 meeting and field trip schedule is provided for review and approval.

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Commissioners discussed the proposed 2023 meeting and field trip schedule

RECOMMENDED ACTION(S):

Approve the Commission's 2023 meeting and field trip schedule.

Commissioner Harrell made a motion to approve the dates on the schedule.

*Motion: Commissioner Harrell
2nd: Commissioner Svalstad
Approved 8-0*

Commissioner Svalstad made a motion to approve the schedule as a whole (dates and locations).

*Motion: Vice-Chair Yauger
2nd: Commissioner Svalstad
Approved 8-0*

D. SELECTION OF NOMINATING COMMITTEE FOR COMMISSION OFFICERS FOR CALENDAR YEAR 2023

Discussion and selection of Commissioners to serve on a committee to nominate candidates for Chair and Vice-Chair positions for Calendar Year 2023. Selection of officers will take place at the Commission's December 2022 meeting.

RECOMMENDED ACTION(S):

Select three Commissioners to serve on a Nominating Committee to nominate Commission officers for Calendar Year 2023 for consideration and election at the Commission's December 2022 meeting.

Commissioners Myers and Harrell volunteered to join the committee. Commissioner Thoms was nominated to join as well.

*Motion: Commissioner Svalstad
2nd: Commissioner Chinn
Approved 8-0*

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VI. COMMISSION COMMENTS AND REPORT

At this time Commissioners may comment on agenda or non-agenda matters, provided that no action may be taken on off-agenda items unless authorized by law.

VII. ADJOURNMENT *11:23 a.m.*