

SUMMARY ACTION MINUTES
(Action Items Displayed in *Italics*)

Irvine Ranch Historic Park, Irvine, CA

1. ROLL CALL

Commissioners Barbara Force Johannes, Alexandria Coronado, Marilyn Thoms, Steve Sarkis, Lynne Yauger, Pamela Harrell, Helen Myers, Lee Ramos, Bob Bunyan, Steve Adamson, Phil Chinn, Mechelle Lawrence-Adams (Arrived 10:10am), and Don Dobmeier.

Absent: Commissioner Margrit Kendrick (excused).

Heather Glasgow, OC Parks
Raylene Salcido, OC Parks
Dennis Shaffer, OC Parks

2. REVIEW OF SUMMARY ACTION NOTES

No changes.

3. COMMISSION STAFF REPORTS

Dennis Shaffer gave an update on ongoing capital improvement projects at Key Ranch and the Modjeska House. Contractor is looking into electrical rewiring of Key Ranch being added onto the project, but will only cause a small delay in completion, and will make the house safe for public access.

Shaffer also informed the Commission that interviews for the position of Lab Manager at the Cooper Lab are in process, and an offer will be made soon. They will then look to fill some of the other positions once the Manager is hired.

Heather Glasgow informed the Commission that the August 2019 meeting at the Old County Courthouse will be used to take an official group photo. Commissioners were encouraged to dress accordingly, as a group photo as well as individual photos will be taken.

4. AWARDS PROGRAM PROPOSAL

Shaffer brought the idea for an awards program. These awards would be given by the Commission to organizations, individuals, and projects for achievements in historical preservation.

- *Staff will give the proposal and application form to the Administration Team for review*

5. COMMISSION WEBSITE PROPOSAL

Commissioner Myers showed the Commission's current website on OC Parks.com and shared her ideas for changes and improvements.

- Staff will add Supervisor Wagner's name to the website, and correct Commissioner Coronado's name to Alexandria Coronado Hughes.*

6. ORANGE COUNTY JAMBOREE EVENT DEBRIEF

Heather Glasgow gave a debrief of the Jamboree event that took place on April 13th. 400 guests attended the event with 8 Historical societies hosting booths. Photos taken by a photographer used for OC Parks events, will be sent out to the Commissioners. Feedback given included having speaking parts for Commissioners during events, and using them as M.Cs between entertainers on the main stage.

7. DISCUSSION OF PARTICIPATION IN THE OC HISTORICAL SOCIETY'S ROUND UP EVENT

Glasgow shared with the Commission that they were invited to host a booth at the OC Historical Society's summer event on June 8th. Due to scheduling conflicts the Commission will be unable to participate in the event.

8. ACTION TEAMS STATUS REPORTS

Each of the five action teams gave a status update on their current projects.

9. COMMISSIONER REPORTS

Commissioners gave updates on the recent happenings in their communities and individual historical societies.

- *Staff will add an agenda item for reports from the California Preservation Foundation Conference to the June meeting.*

10. PUBLIC COMMENTS

None.

ADJOURNMENT: 11:49 a.m.