

SUMMARY ACTION MINUTES  
(Action Items Displayed in Italics)  
TUESDAY, FEBRUARY 6, 2024 — 10:00 a.m.

**I. ROLL CALL**

*Chair Yauger, Vice-Chair Sarkis, and Commissioners Bacon, Chinn, Gossett Harrell, Johannes, Remnet, Senft, Taylor, and Thoms were present. Commissioners Myers, Richonne, and Skorpanich were absent.*

**II. PUBLIC PARTICIPATION**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

*No comments were received from the public.*

**III. CONSENT CALENDAR (ITEM(S) A–B)**

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

**A. APPROVE COMMISSION MINUTES FOR THE DECEMBER 5, 2023 MEETING.**

**B. APPROVE COMMISSION MINUTES FOR THE JANUARY 2, 2024 MEETING.**

*Motion: Commissioner Sarkis*

*2<sup>nd</sup>: Commissioner Chinn*

*Approved 10–0–1 (Commissioner Senft abstained)*

**IV. STAFF UPDATE (ITEM(S) A)**

**A. CULTURAL RESOURCES OPERATIONS FACILITY UPDATE.**

Staff will give an update on the recent happenings within the Cultural Resources Operations at historical facilities.

*Dennis Shaffer, OC Parks Operations Manager,, provided updates on the historical facilities, including updates on any rain damage, upcoming programming at a few of the facilities and the special event that the Orange County Historical Society will be holding at Arden: Helena Modjeska Historic House and Gardens. The upcoming field trip to the Fox Theatre in Fullerton was confirmed and a reminder was provided to the Commission.*

*Commissioners were reminded of the annually required Form 700 and requested information on how to file.*

*The staffing changes in Archaeo/Paleo Operations were announced to the Commissioners.*

## **V. DISCUSSION CALENDAR(ITEM(S) A–C)**

### **A. COMMISSIONER ROLES DISCUSSION**

Commission Chair will lead a discussion on the ongoing selection of Commissioner Roles and clarify roles within the Commission.

*Dennis Shaffer, OC Parks Operations Manager, provided information on the item and answered the Commissioners' questions.*

#### **RECOMMENDED ACTION(S):**

Delegate Commissioners to each of the following roles:

1. Photographer: Steve Sarkis
2. Treasurer: Kristina Senft
3. Historic Preservationist: Phillip Chinn
4. Administrative: Helen Myers
5. Plaque Program: Marilyn Thoms
6. Publications: Barbara Gossett
7. Cooper Center: Judy Richonne
8. Heritage Hill: Marianne Taylor
9. Public Events: Barbara Force Johannes
10. Arden: Helena Modjeska: Pamela Harrell
11. OC Archives: Mary Anne Skorpanich
12. Grants: James Bacon

*Commissioners noted one role not listed was Oral History: Mary Ann Remnet.*

### **B. NATIONAL TRUST FOR HISTORIC PRESERVATION CONFERENCE REPORT**

Commissioners Thoms and Chinn will present a short report on their visit to Washington, D.C. for the National Trust for Historic Preservation Conference.

*Commissioners Chinn and Thoms gave a brief report on the conference they attended.*

**RECOMMENDED ACTION(S):**

Receive and file.

**C. AD HOC COMMITTEE FOR NETWORKING EVENT 2024**

The Commission plans to host a Networking Event in 2024, with a planned date of September 26, 2024. The Chair will discuss the creation of a limited-duration ad-hoc committee to assist with planning and organizing the Networking Event with a proposed dissolution date of September 30, 2024.

*Commissioners discussed creating an ad hoc committee to begin planning the Networking Event.*

**RECOMMENDED ACTION(S):**

1. Recommend the Chair establish the Networking Event Ad-Hoc Committee with a dissolution date of September 20, 2024.
2. Recommend the Chair select up to three Commissioners to serve on the Networking Event 2024 Ad-Hoc Committee until the designated dissolution date.

*Commissioners Harrell, Johannes, and Taylor volunteered to serve on the Ad-Hoc Committee.*

**VI. COMMISSION COMMENTS AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

**VII. ADJOURNMENT 11:20 a.m.**