

**SUMMARY ACTION MINUTES**  
(Action Items Displayed in Italics)  
TUESDAY, NOVEMBER 7, 2023 — 10:00 a.m.

**I. ROLL CALL**

*Chair Yauger, Vice-Chair Sarkis, and Commissioners Bacon, Gossett, Johannes, Myers, Remnet, Richonne, Senft, and Taylor were present. Commissioners Chinn, Harrell, Osako, Skorpanich, and Thoms were absent.*

**II. PUBLIC COMMENTS**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

*No comments were received from the public.*

**III. CONSENT CALENDAR (ITEMS A–B)**

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

**A. APPROVE COMMISSION MINUTES FOR THE SEPTEMBER 1, 2023 MEETING.**

**B. APPROVE COMMISSION MINUTES FOR THE OCTOBER 3, 2023 MEETING.**

*Motion: Commissioner Sarkis  
2<sup>nd</sup>: Commissioner Myers  
Approved 9–0 (Commissioner Bacon abstained).*

**IV. STAFF UPDATE (ITEM A)**

**A. CULTURAL RESOURCES OPERATIONS FACILITY UPDATE.**

Staff will give an update on the recent happenings within the Cultural Resources Operations at historical facilities.

*Dennis Shaffer, OC Parks Operations Manager, presented information on the Fall-O-Ween event held at Heritage Hill Historical Park, an update on the upcoming interpretive displays for Arden: Helena Modjeska Historic House and Gardens, and a brief update on upcoming happenings for the historical facilities.*

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**V. DISCUSSION CALENDAR (ITEMS A–F)**

**A. COMMISSIONER INTRODUCTIONS**

Recently appointed Commissioner Mary Ann Remnet will provide a brief introduction as the newest member of the Commission. All other Commissioners will be given an opportunity to introduce themselves to the new Commissioner as well.

*Commissioner Mary Ann Remnet gave a brief background and introduction. Commissioners in attendance introduced themselves as well.*

**RECOMMENDED ACTION(S):**

Receive and file.

**B. HISTORIC YORBA CEMETERY MAINTENANCE UPDATE**

OC Parks Park Maintenance Supervisor, Melanie Goss, will give an update on the most recent maintenance projects at the Historic Yorba Cemetery.

*Dennis Shaffer, OC Parks Operations Manager, presented on the item and answered the Commissioners' questions in place of OC Parks Park Maintenance Supervisor Melanie Goss.*

**RECOMMENDED ACTION(S):**

Receive and file.

**C. DISCUSSION AND REVIEW OF COMMISSIONER ROLES**

The Chair will lead a discussion of the specific roles for Commissioners to choose. Commissioners will be encouraged to undertake a role in which they are interested and in which they are willing to serve while on the Commission.

*Chair Yauger directed a discussion of the different roles available to be filled.*

*Dennis Shaffer, OC Parks Operations Manager, answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Each Commissioner will select a role they would like to undertake during their time with the Commission.

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*Each Commissioner was asked to file out a brief form as to which role they would be interested in and return it to the Chair.*

**D. COMMISSION NETWORKING EVENT DEBRIEFING**

The Chair will lead a discussion about the Commission Networking Event that was held on September 28, 2023.

*Commissioners discussed the previous event and provided thoughts on possible changes and new venues for the upcoming years.*

**RECOMMENDED ACTION(S):**

Provide recommendations to implement for future networking events.

**E. COMMISSION'S PROPOSED 2024 MEETING AND FIELD TRIP SCHEDULE**

The Commission's 2024 meeting and field trip schedule is provided for review and approval.

*Commissioners reviewed the provided schedule and suggested locations for future meetings and field trips.*

**RECOMMENDED ACTION(S):**

Approve the Commission's 2024 meeting and field trip schedule.

*Motion: Commissioner Gossett*

*2<sup>nd</sup>: Commissioner Richonne*

*Approved 10-0*

**F. SELECTION OF NOMINATING COMMITTEE FOR COMMISSION OFFICERS FOR CALENDAR YEAR 2024**

Discussion and selection of Commissioners to serve on a committee to nominate candidates for Chair and Vice-Chair positions for Calendar year 2024. Selection of officers will take place at the Commission's December 2023 meeting.

*OCHC Chair Yauger requested three volunteers for the Nominating Committee for Commission Officers for Calendar Year 2024.*

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**RECOMMENDED ACTION(S):**

Select three Commissioners to serve on a Nominating Committee to nominate Commission officers for Calendar Year 2024 for consideration and election at the Commission's December 2023 meeting.

*Commissioners Gossett, Taylor and Senft volunteered to be the Nominating Committee.*

**VI. COMMISSION COMMENTS AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters, provided that no action may be taken on off-agenda items unless authorized by law.

**VII. ADJOURNMENT 11:23 a.m.**