

**SUMMARY ACTION MINUTES**  
(Action Items Displayed in Italics)  
TUESDAY, SEPTEMBER 6, 2022 — 10:00 a.m.

**I. ROLL CALL**

*Chair Johannes, Vice Chair Yauger, and Commissioners Bunyan (arrived at 11:39 a.m.), De La Libertad, Harrell, Myers, Osako, Sarkis, Senft, Svalstad, and Thoms were present. Commissioner Sevilla was absent.*

**II. PUBLIC PARTICIPATION**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

*No comments were received from the public.*

**III. CONSENT CALENDAR (ITEM A)**

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

**A. APPROVE COMMISSION MINUTES FOR THE AUGUST 2, 2022 MEETING.**

*Motion: Commissioner Svalstad*

*2nd: Commissioner Sarkis*

*Approved 9–0 (Commissioner Osako abstained and Commissioner Bunyan was absent for this vote)*

**IV. STAFF UPDATE (ITEM A)**

**A. CULTURAL RESOURCES OPERATIONS FACILITY UPDATE**

OC Parks Staff will give an update on the recent happenings within the Cultural Resources Operations at the historical facilities.

*Dennis Shaffer, OC Parks Operations Manager, gave an update on ongoing projects at the historical facilities, a reminder about the required ethics training, and answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Receive and file.

**V. DISCUSSION CALENDAR (ITEMS A–B)**

**A. ANNUAL REPORT ON ARDEN: HELENA MODJESKA HISTORIC HOUSE AND GARDENS**

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Staff will give the annual report on operations at the Arden: Helena Modjeska Historic House and Gardens.

*Katie McKay, OC Parks Historic Park Curator, gave an update on the operations at Arden: Helena Modjeska Historic House and Gardens and answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Receive and file.

**B. ACTION TEAMS DISSOLUTION AND AD-HOC COMMITTEES CREATION**

Discussion on the dissolution of Action Teams and the creation of new ad-hoc committees for short-term projects.

*Pam Passow, OC Parks Deputy Director, provided background information on the item and answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

1. Dissolve the Commission's Action Teams.

*Motion: Commissioner Svalstad*

*2nd: Commissioner Sarkis*

*Approved 9-0 (Commissioner Osako abstained and Commissioner Bunyan was absent for this vote)*

2. Discussion on whether to create an ad-hoc committee on the Chet Holifield Federal Building.

*Motion by Commissioner Yauger to table the discussion until Commissioner Bunyan is in attendance due to his knowledge of the building and pending redevelopment process.*

*2nd: Commissioner Thoms*

*Approved 9-0 (Commissioner Osako abstained and Commissioner Bunyan was absent for this vote)*

3. Discussion on whether to create an ad-hoc committee on the Oral History Program.

*No vote taken.*

**VI. COMMISSION COMMENTS AND REPORT**

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At this time Commissioners may comment on agenda or non-agenda matters, provided that no action may be taken on off-agenda items unless authorized by law.

**VII. ADJOURNMENT** *12:09 p.m.*