

**SUMMARY ACTION MINUTES**  
**(Action Items Displayed in *Italics*)**  
**Irvine Ranch Historic Park, Irvine, CA**

**I. ROLL CALL**

*Chair Johannes, Vice-Chair Yauger and Commissioners Bunyan, Chinn, De La Libertad (arrived at 10:02 a.m.), Epting, Harrell, Myers, Sarkis, and Thoms were present. Commissioners Senft and Sevilla were excused absences.*

**II. PUBLIC PARTICIPATION**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

*No comments were received from the public.*

**III. CONSENT CALENDAR (Item A)**

The following item on the consent calendar will be reviewed and accepted unless a Commission member requests a change to a specific item.

**A. Review Summary Action Minutes for February 1, 2022.**

*Motion: Commissioner Sarkis*  
*2<sup>nd</sup>: Commissioner Thoms*  
*Approved: 10–0*

**IV. STAFF UPDATE (Item A)**

**A. Cultural Resources Operations Facility Update**

OC Parks will give an update on the recent happenings within the Cultural Resources Operations at each of the historical facilities.

*Dennis Shaffer, OC Parks Operations Manager, gave an update about ongoing projects and answered questions regarding Cultural Resources Operations.*

**V. DISCUSSION CALENDAR (Items A–D)**

**A. Chet Holifield Federal Building Preservation Presentation**

Commissioner Bunyan will give a presentation on the preservation efforts for the Chet Holifield Federal Building in Laguna Niguel in follow-up to the discussion on the topic at the February 2022 Commission Meeting.

*Commissioner Bunyan provided a PowerPoint presentation to illustrate the preservation efforts for the Chet Holifield Federal Building and answered the Commissioners' questions regarding the current process and what could be expected in the future.*

**RECOMMENDED ACTION(S):**

Receive and file.

**B. Brown Act and County Bylaws Policy Training**

Staff from OC Community Resources and County Counsel will provide a training to the Commissioners on provisions of the Brown Act, the County's Bylaws Policy, and AB 361.

*Nicole Swain, OC Community Resources ASR & Special Projects Manager, presented information on the County's updated policy on bylaws and answered the Commissioners' questions.*

*John Cleveland, County Counsel, presented information on various provisions of the Brown Act and answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Receive and file.

**C. Action Teams Status Reports**

1. Planning Advisory Team – **Bunyan**, Chinn (Shaffer)
2. Collaboration Team – **Yauger**, Johannes, Myers (Flynt)
3. Finance Team – **Senft**, De La Libertad (Place)
4. Administration Team – **Thoms**, Sevilla (Place)
5. Public Engagement Team – **Epting**, Harrell, Sarkis (McKay)

Each Action Team leader will give a status report on any changes to their projects.

*Action team leaders gave updates on their respective team's progress on any projects.*

**RECOMMENDED ACTION:**

Receive and file.

**VI. COMMISSION COMMENT AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

**VII. ADJOURNMENT** *11:52 p.m.*